

**LAKE SHORE CENTRAL SCHOOLS DISTRICT  
TRANSPORTATION DEPARTMENT  
8710 NORTH MAIN STREET  
ANGOLA, NEW YORK 14006  
FAX # 549-4369**

**APPLICATION FOR SPECIAL TRANSPORTATION ARRANGEMENTS**

STUDENT NAME \_\_\_\_\_  
(LAST) (FIRST) (MI)

HOME ADDRESS \_\_\_\_\_  
(NUMBER) (STREET) (CITY) (ZIP)

DATE OF BIRTH \_\_\_\_\_

HOME TELEPHONE NUMBER \_\_\_\_\_

EMERGENCY TELEPHONE NUMBER \_\_\_\_\_

NAME OF PARENT/GUARDIAN \_\_\_\_\_

RELATIONSHIP TO STUDENT \_\_\_\_\_

SCHOOL ATTENDED \_\_\_\_\_ GRADE \_\_\_\_\_

TRANSPORTATION IS REQUESTED TO \_\_\_\_\_  
(NAME)  
\_\_\_\_\_  
(ADDRESS)  
\_\_\_\_\_  
(PHONE)

PICK UP \_\_\_\_\_ DAYS OF WEEK \_\_\_\_\_

DROP OFF \_\_\_\_\_ DAYS OF WEEK \_\_\_\_\_

BEGINNING \_\_\_\_\_ ANTICIPATED END \_\_\_\_\_  
(DATE) (DATE)

I HAVE READ AND AGREE TO THE REGULATIONS GOVERNING SPECIAL TRANSPORTATION ARRANGEMENTS

\_\_\_\_\_  
(PARENT OR GUARDIAN SIGNATURE) (DATE)

\_\_\_\_\_  
APPROVED

\_\_\_\_\_  
DISAPPROVED

BUS # \_\_\_\_\_ BEGINNING DATE \_\_\_\_\_

BUS # \_\_\_\_\_ ENDING DATE \_\_\_\_\_

TRANSFER TO \_\_\_\_\_

\_\_\_\_\_  
BUILDING ADMINISTRATOR DATE

# ADMINISTRATIVE REGULATIONS

LAKE SHORE  
CENTRAL SCHOOLS

TRANSPORTATION  
DEPARTMENT

ADOPTION DATE:  
August, 1996  
REVISION DATE:  
July 1999

## **REGULATIONS FOR SPECIAL TRANSPORTATION REQUESTS**

1. The district will not allow for daily changes in bus pickups and delivery. Should the need for special transportation arise, arrangements must be made at least one (1) day in advance and in writing. The only exception to this procedure will be emergency situations, with approval from the Building Principal.
2. Long term changes (three days or more) in transportation will be provided only after the parent has completed an "Application for Special Transportation Arrangement" form. The pickup or delivery address must be within the established attendance boundaries of the school.
3. Parents agree:
  - a. To instruct their children so they thoroughly understand their travel pattern and the name of the place to which they are being transported.
  - b. To provide their children with some form of identification which is to be carried at all times, giving name, address, home telephone number, parent's name, emergency phone number, and the name and phone number of the child care provider.
  - c. That, if school is closed during the day due to some emergency, their children will be transported in accordance with the arrangements which would be normal for that day.
  - d. Transportation can only be provided to/from a total of two addresses.